



Position Profile: Service Technician

Location: Brentwood, NH

Date Posted: 12/5/2011

Company Summary

Established in 1980, Summit Supply is a growing company that caters to the restaurant, hospitality and institutional trades. We specialize in warewashing, cleaning, on-premise laundry and paper products. For more than 30 years, we have served Northern New England, including New Hampshire, coastal Maine and Northeastern Massachusetts, and now boast more than 500 customers.

Position Summary

The Service Technician will drive pre-established routes in order to provide preventative maintenance and repairs of commercial dishmachines. In addition to providing these services, the Service Technician will determine the customers' needs for dishmachine supplies and other cleaning products and deliver them. There will be daily interaction with the company owner, employees, and customers.

General Responsibilities

- Provide product delivery, inventory management, & preventative maintenance/repair services
- Respond to trouble calls on a daily basis as well as on a rotating schedule of evenings & weekends
- Maintain truck inventory of products, parts, tools and appropriate documents
- Maintain cleanliness, appearance & working condition of company vehicle
- Install chemical dispensing equipment & dish machines for new customers
- Process a variety of daily forms, including service reports, weekly accomplishment reports, bill of lading manifests and D.O.T. vehicle inspections
- Assist with collections from past due customers
- Provide customers with new product demonstrations & promote good ware washing practices
- Other projects as required

Qualifications

- Ability to provide prompt, reliable service
- Strong communication and customer service skills, including written and verbal
- Attention to detail and strong follow-up skills
- Strong mechanical aptitude & troubleshooting skills
- Ability to pass and maintain D.O.T. physical and drug screens
- Ability to lift up to 75 pounds and operate manual dolly
- Ability to perform math calculations to determine customers' product needs

Interested candidates can visit us at www.summitsupply.us and should send resume and cover letter to admin@summitsupply.us